

North York Pulmonary Function Center **Pulmonary Function Technologist** Job Posting:

North York Pulmonary Function Center is an independent health facility, located within the Polyclinic Family and Specialty Medicine Facility. The lab is located a 2 Champagne Centre, along Finch Avenue West, 1 block west of Dufferin Street.

Qualifications:

- A registered cardiopulmonary technologist (RCPT(P)) or a registered respiratory therapist (RRT) with significant work experience who is competent in performing complete pulmonary function tests and methacholine challenge tests, or a student member of CACPT who has a minimum of one-year full-time work experience performing pulmonary function tests.
- Current First Aid and CPR

Job Duties:

- Assist the Chief Pulmonary Function Technologist with quality assurance issues as needed
- Conduct routine pulmonary function tests
- Must be a team-player with excellent communication skills and the ability to work in a fast-paced environment
- Responding to and addressing patient complaints and promoting excellent customer service
- Following the guidelines of the quality assurance program and policies and procedures manual
- Analyzing and improving work flows between services and other institutions to ensure seamless customer service
- Communicating stats related to patient flow to management team
- Ensuring supplies and equipment are ordered and maintained (and sterilized) for use
- Identifying and proposing cost containment or cost reduction measures
- Identifying safety hazards and advising management or member of the safety committee as well as the chief technician
- Following WHMIS and Infection Prevention and Control guidelines
- Helping to maintain optimal scheduling of appointments (i.e. communicating with administrative staff regarding no shows, cancellations, etc.)

Hours:

Part-time

Evenings and/or weekends

Vacation coverage for other technologists may be day/evening/weekend

Application Process:

Interested candidates should e-mail their resume to hr@polyclinic.ca